

## **Ideas for Creative Exploration (ICE)**

### **BYLAWS**

#### *Mission*

Ideas for Creative Exploration (ICE) is a catalyst for innovative, interdisciplinary creative projects, advanced research and critical discourse in the arts, and for creative applications of technologies, concepts, and practices found across disciplines. It is a collaborative network of faculty, students, and community members from all disciplines of the visual and performing arts in addition to other disciplines in the humanities and sciences. ICE enables all stages of creative activity, from concept and team formation through production, documentation, and dissemination of research.

#### *Executive Director*

The Executive Director is responsible for the budget and overall direction of ICE.

The Executive Director is appointed by the Dean of the College of Arts and Sciences.

The Executive Director reports to the Dean of the College of Arts and Sciences.

#### *Artistic Director*

The Artistic Director is responsible for the daily operation of ICE.

The Artistic Director is appointed by the Dean of the College of Arts and Sciences.

The Artistic Director reports to the Executive Director of ICE.

#### *Advisory Board*

Membership of the Advisory Board consists of the Artistic Director and thirteen members appointed by the Executive Director for a three-year renewable term. The Advisory Board shall include one student representative.

The Advisory Board gives counsel to the Executive Director on ICE's goals, policies, and procedures.

The Advisory Board shall convene at least once each academic year.

The Executive Director or any member of the Advisory Board may convene a meeting of the board at any time with at least one week of prior notice.

A simple majority of the Advisory Board constitutes a quorum.

### *Steering Committee*

The Steering Committee consists of five members of the Advisory Board appointed by the Executive Director for a one-year renewable term. The committee should represent a diversity of perspectives and academic disciplines inside and beyond the arts, and might include faculty of any rank, staff, students, and community members.

The Steering Committee gives counsel to the Executive Director and Artistic Director on ICE-sponsored programs, activities, and operations, and makes recommendations to the Executive Director, Artistic Director, and the Advisory Board regarding ICE's policies and procedures.

The Steering Committee shall convene at least twice a year, in the Fall and Spring semester.

### *Ad Hoc Committees*

The Executive Director shall create ad hoc committees to address specific issues and initiatives as necessary. Members of these committees are appointed by the Director for a term of up to three years, eligible for renewal. The chair of each committee will provide a report to the Advisory Board at least once a year.

### *Amendment Procedures*

The Bylaws may be amended by a vote of nine members of the Advisory Board.

Amendments to the Bylaws must be submitted to Board members at least two weeks prior to the meeting at which the vote is taken. The ballot may be taken by mail if all members are not present at the designated meeting.

Approved: May 5, 2009

Amended: December 11, 2018